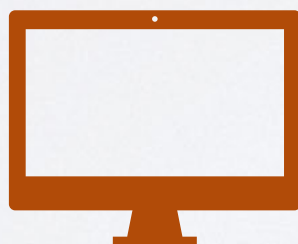
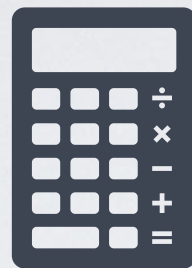




A PROJECT MANAGER'S INNER DEVELOPER: TRAVERSING THE DIGITAL LANDSCAPE WITH AGILITY



Developer

noun

a person or thing that develops something

“a property developer”

- a person who grows or matures at a specified time or rate.

“I was a slow developer”

- a chemical agent used for treating photographic film to make a visible image.





Traverse

verb

travel across or through
“he traversed the forest”

- **cross a hill or mountain by means of a series of sideways movements from one practicable line of ascent or decent to another.**
- “I often use this route, eventually traversing around the cliff”



Agile

adjective

1. able to move quickly and easily

“Ruth was as agile as a monkey”

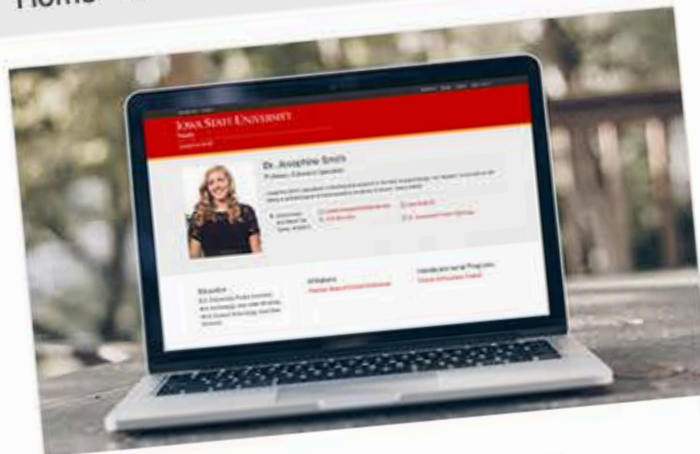
- **able to think and understand quickly**
- “His vague manner concealed an agile mind.”

2. relating to or denoting a method of project management, used especially for software development, that is characterized by the division of tasks into short phases of work and frequent reassessment and adaptation of plans.

“agile methods replace high-level design with frequent redesign.”

IOWA STATE UNIVERSITY

ISU Sites

[Home](#) [Quick Start Guide](#) [Showcase](#) [FAQ](#)


Create a Faculty Profile Site

Faculty members can create personal professional profile websites with ISU Sites. Create a single page profile, or add more pages.



Create a Lab Site

The Full Scale site option allows faculty to build a website for a lab with options for a team directory, projects, and a custom homepage.

Feature	Simple	Advanced	Full Scale
People Profile	Included	Included	Included
Pages		Included	Included
Menu		Included	Included
Site Access			Included

Faculty Features

What features are available on each Faculty site type? Choose the best fit for your needs.

Tutorials

Content editing

Adding pictures, tables, and formatting text.

[Editor toolbar](#)

Menu

Adding, editing, and rearranging links in the main menu.

[Edit the main menu](#)

Pages

Add, edit, and remove pages.

[Manage pages](#)



Let's start with a stand-up

1

Using a current tool differently
tips learned

2

Improving Technique

3

Meeting Strategies

4

Lessons Learned
+ the BIG secret!

Using a current tool differently

A silhouette of a person standing on a wooden pier or boardwalk, with their arms outstretched horizontally. The person is facing away from the camera, looking towards the horizon. The background is a bright, golden sunset over the ocean, with the sun low on the horizon and its light reflecting on the water. The sky is a mix of orange and yellow, with some clouds visible. The pier has a railing in the foreground.

With the new day,
comes new strength
and new thoughts

~ Eleanor Roosevelt

The #1 software development tool used by agile teams

[Try it free](#)

Hello, Jira!

See how we're reimagining Jira Software Cloud

Roadmaps, new boards, and easier configuration are just the beginning.

[Take a look](#)

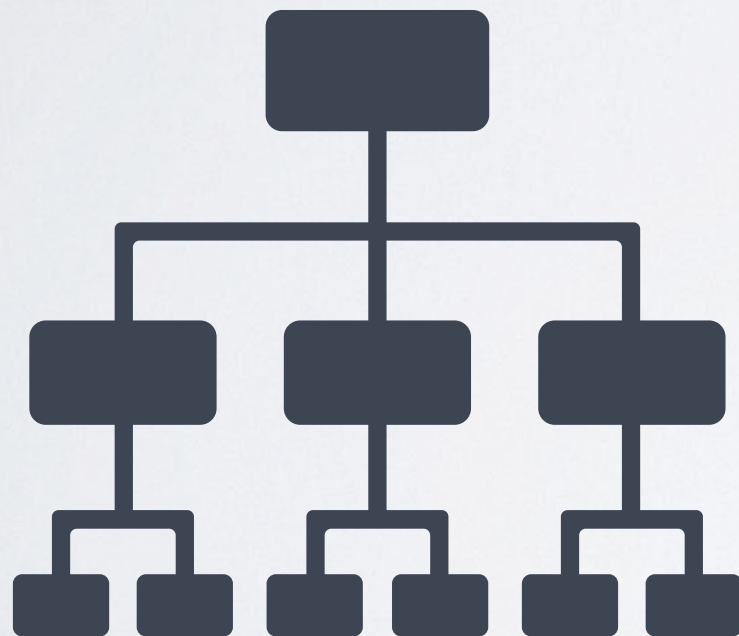


Using a current tool differently

tips learned

TIP #1

Epics are used sparingly



Focus on ticket relationships

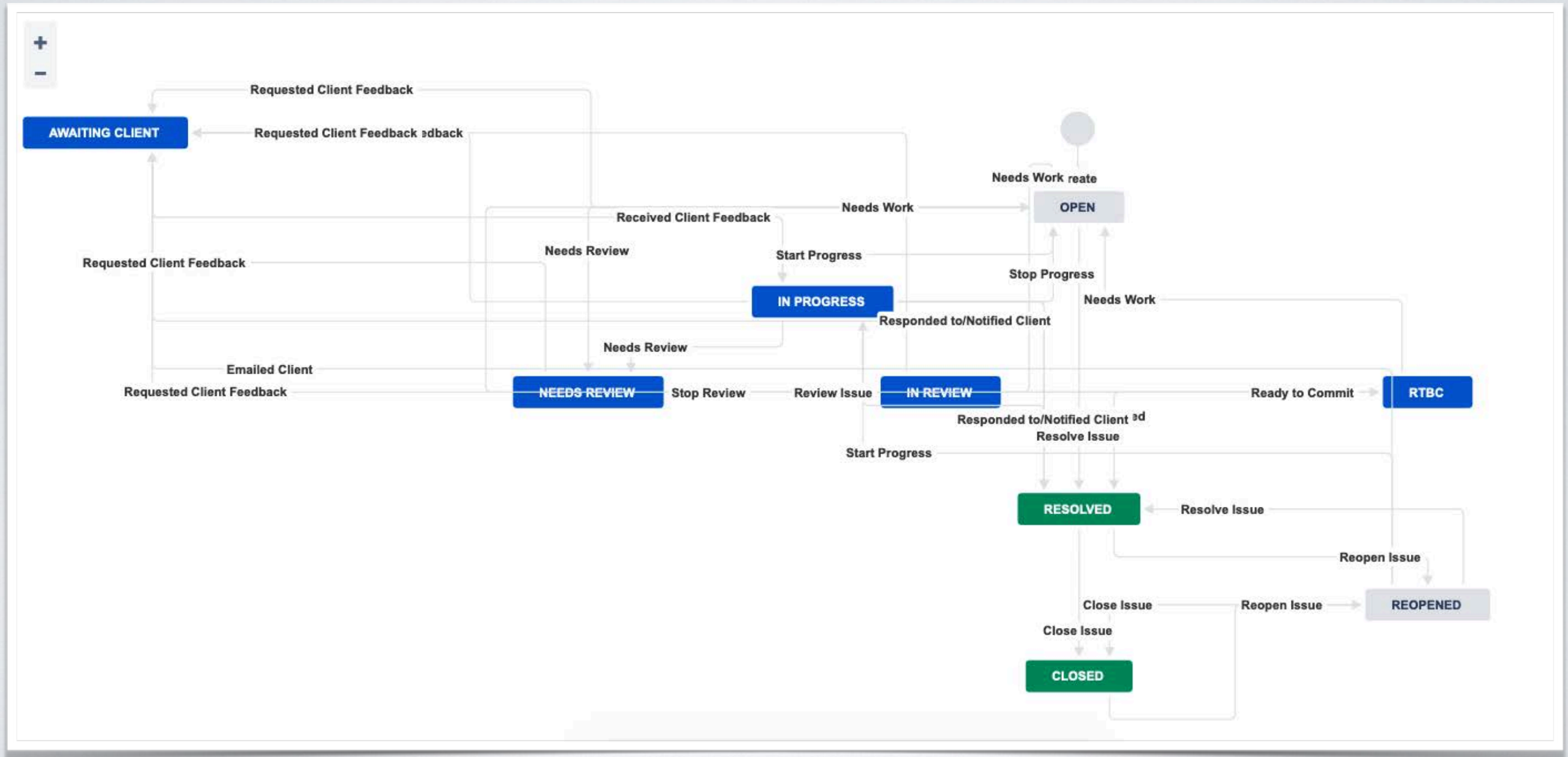




Using a current tool differently

tips learned

TIP #2 Simplify Jira workflows





Using a current tool differently

tips learned

TIP #2 Simplify Jira workflows



STATUS

Ready for client ▾

OPEN

AWAITING CLIENT

IN PROGRESS

NEEDS REVIEW

RTBC

CLOSED



Using a current tool differently

tips learned

TIP #3

All team members can make Jira tickets



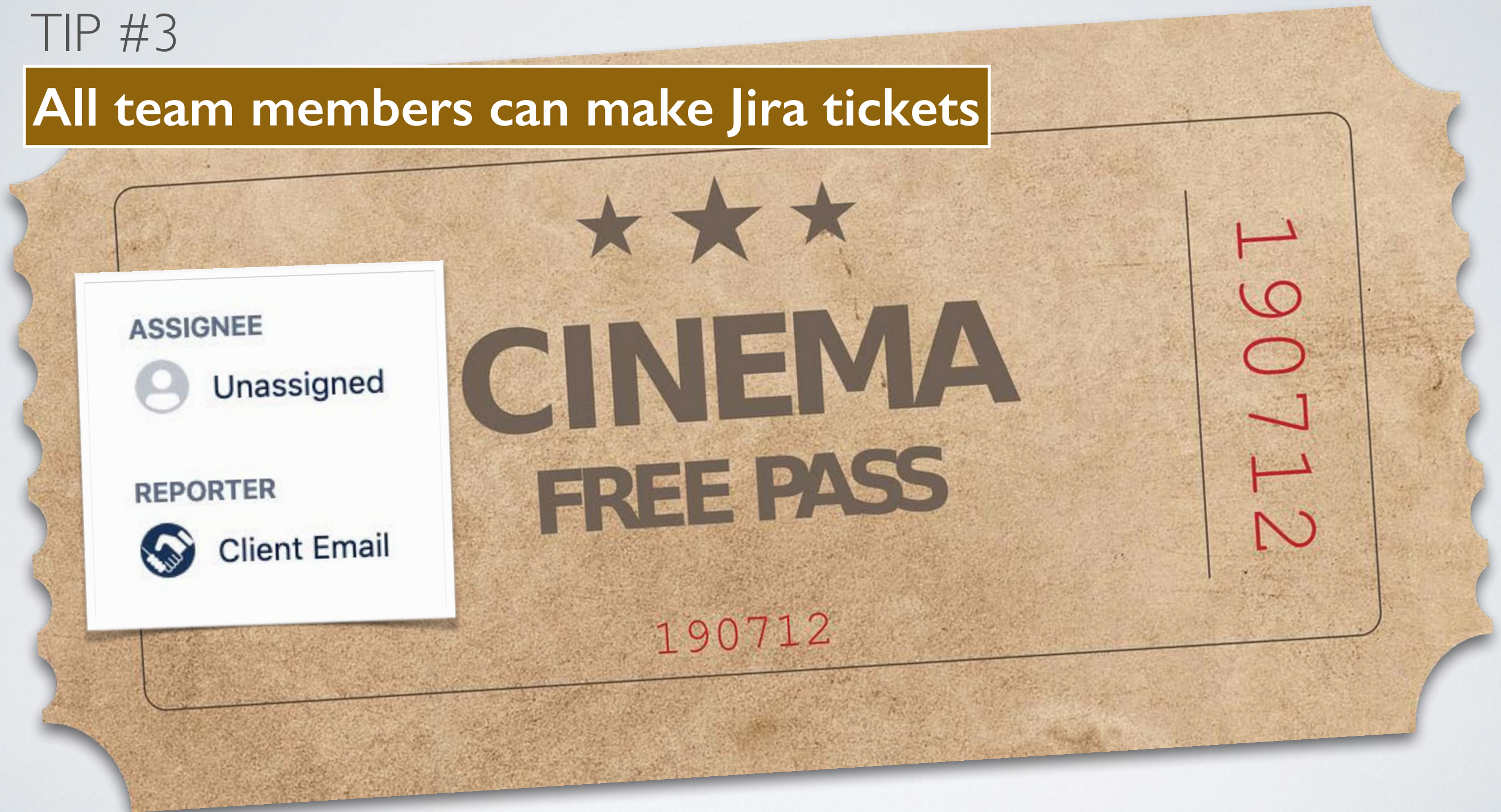


Using a current tool differently

tips learned

TIP #3

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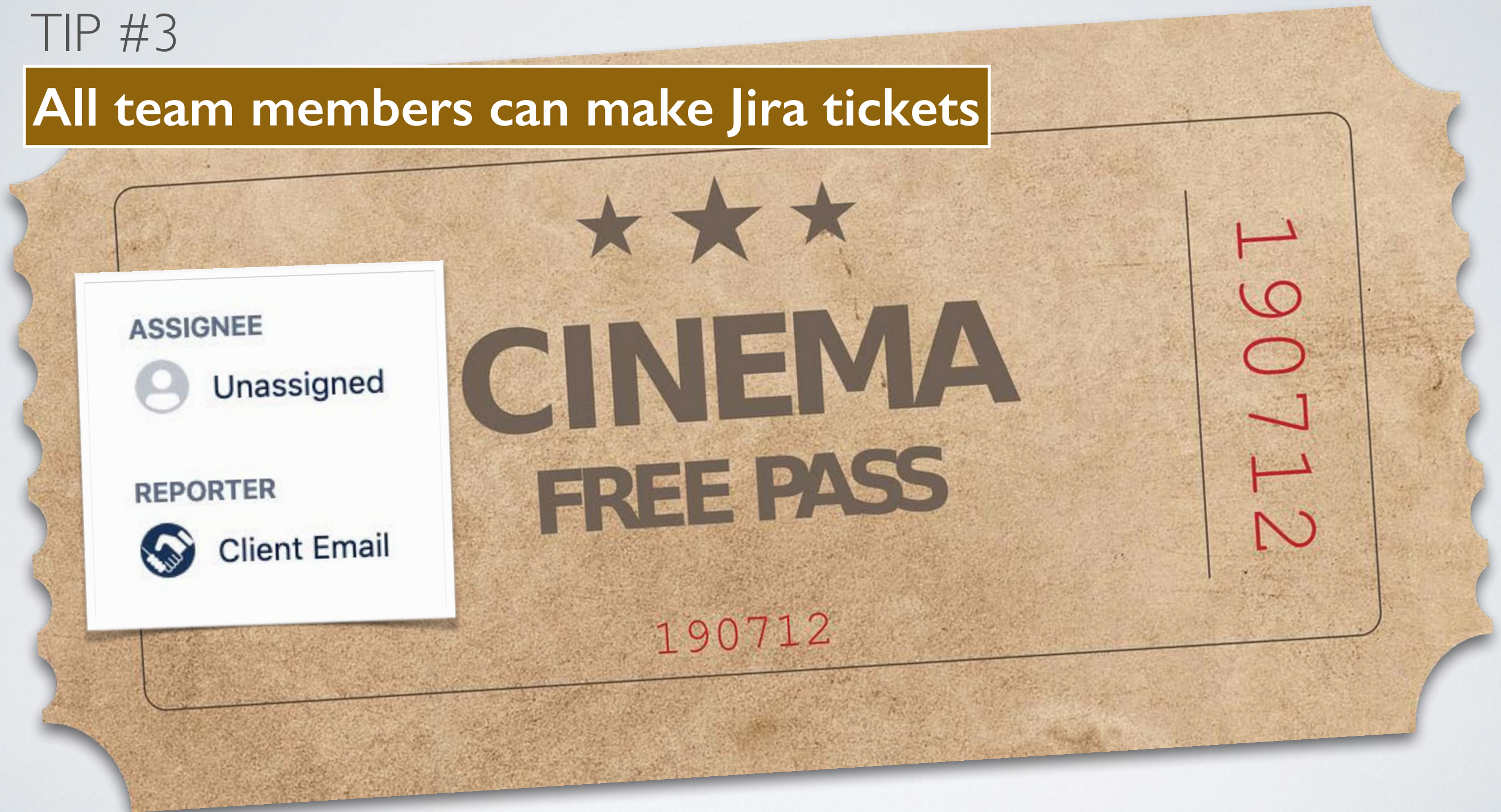


Using a current tool differently

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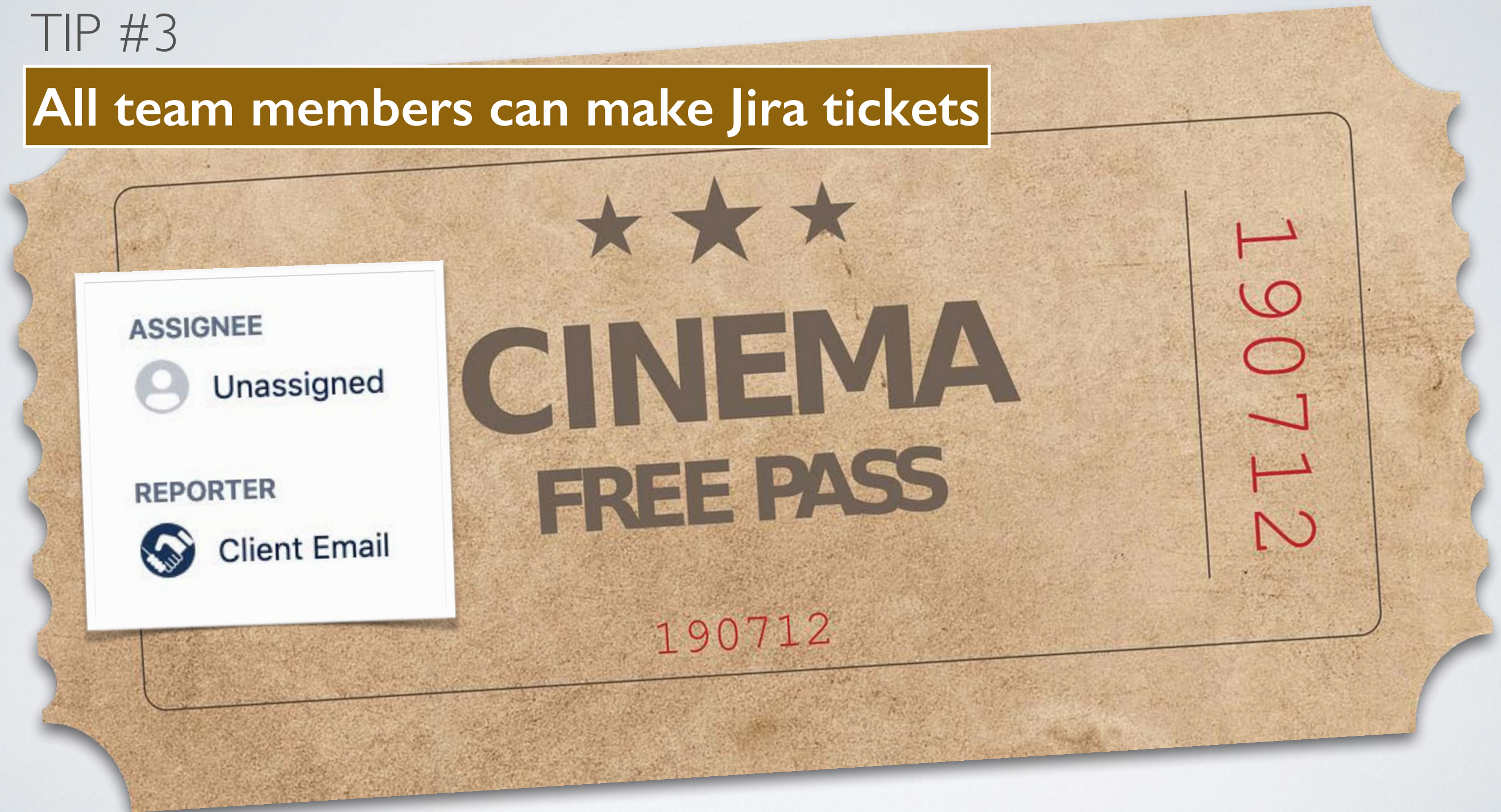


Using a current tool differently

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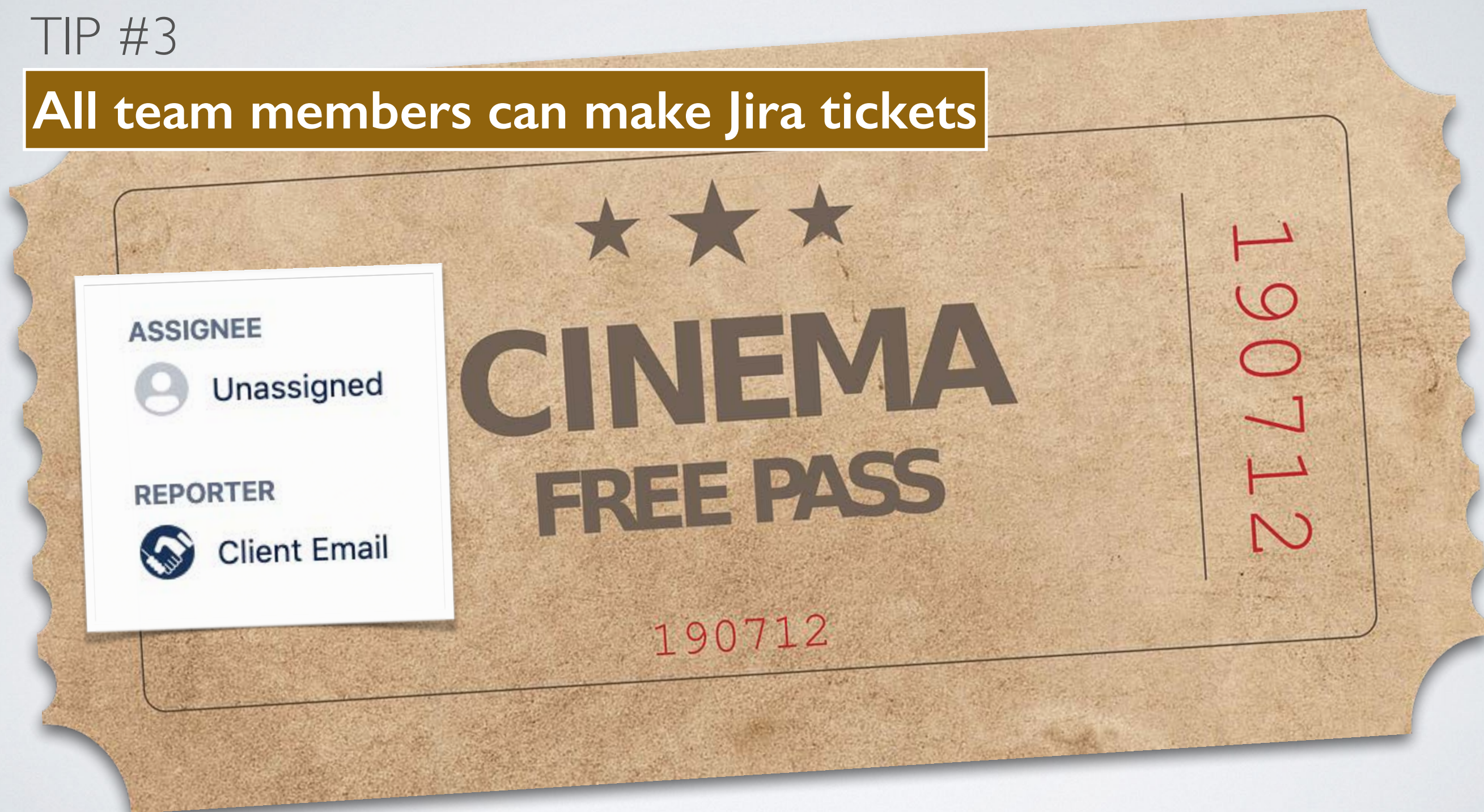


Using a current tool differently

tips learned

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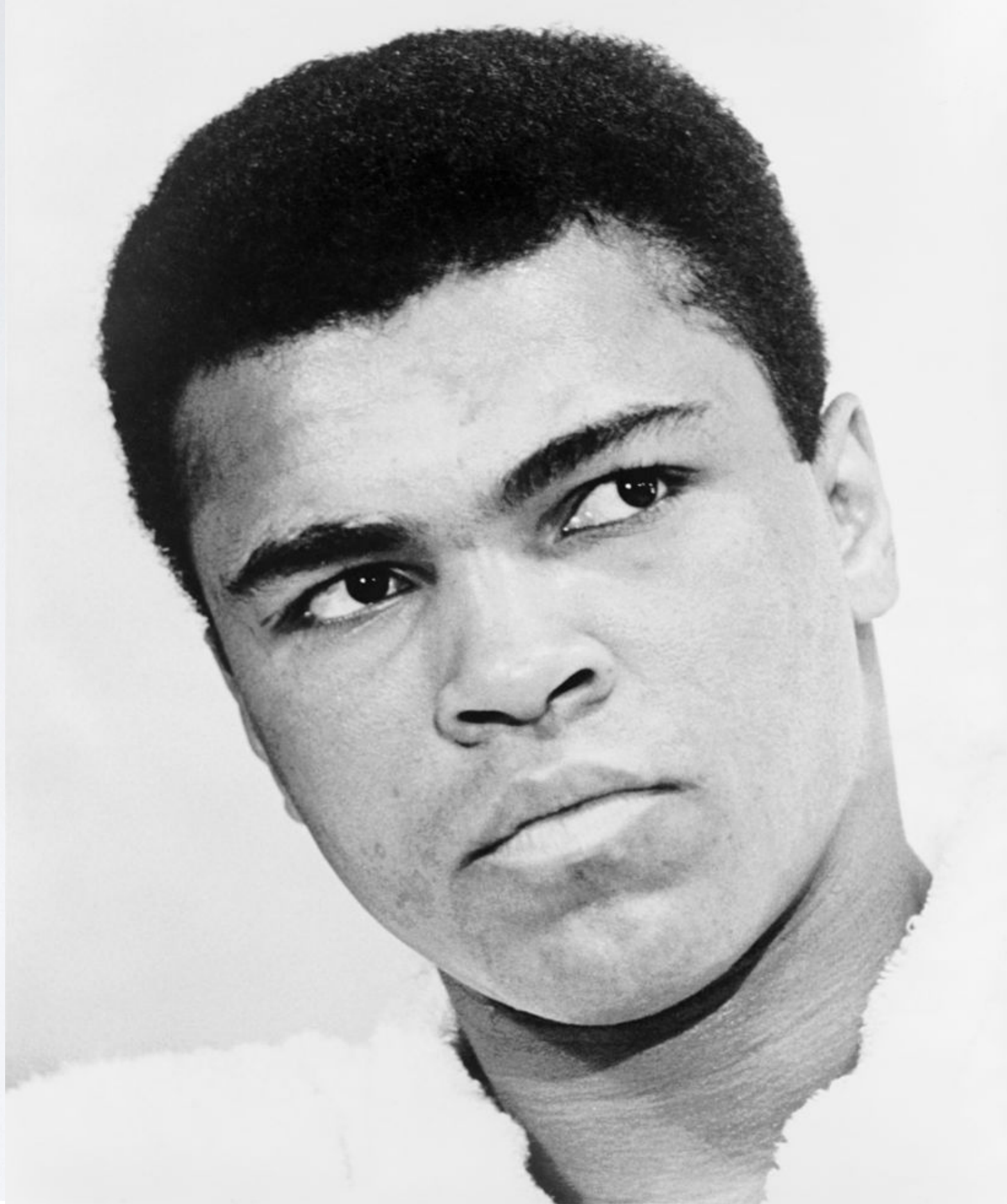


Improving Technique



**Don't count
the days.
Make the
days count.**

~ Muhammed Ali



2

Improving Technique



Encourage team members to help create project requirements

- Provides a great start for discussion
- Moves projects along faster

Decision Document (DD)

Template derived from "[Modern Servant Leader](#)"

Decision Required

In this section, describe the decision that must be made. This should be very clearly stated, but succinct. This is executive brief of what recipients of the document are being asked to describe. State the question being asked first. E.g., Should we subscribe to a pastry delivery service for Science II?

Current Status

Here you provide the history of how you came to the issue at hand. While your decision-makers need to understand the background, this requires a careful balance of providing enough history without going into exhaustive and unnecessary details. A good litmus test for content to be included here is to simply ask yourself, "if this information relevant to the decision?" In other words, would know the piece of history or current status detail influence the decision maker one way or another? If the answer is yes, then it is relevant enough to be included. Beyond the history, of course, this section must include the who, what, when and where of the situation requiring a decision.



Options

Be sure to capture all relevant decisions, with an emphasis on the relevant part. This section is not to list every possible variation anyone could ever dream up.

2

Improving Technique

Shared documents

 All Files Recents Synced Trash Notes Favorites

All Files > ★ D8 websites as a service

Name ^

Update



1 Backend Documentation Stuff



Oct 11,



2018 10 23-25 Faculty usability studies



Feb 11,



2019 05 10 Full-Scale usability studies



May 13,



2019 07 11 Homepage Usability Studies



Jul 10,



Blocks



Jul 25,



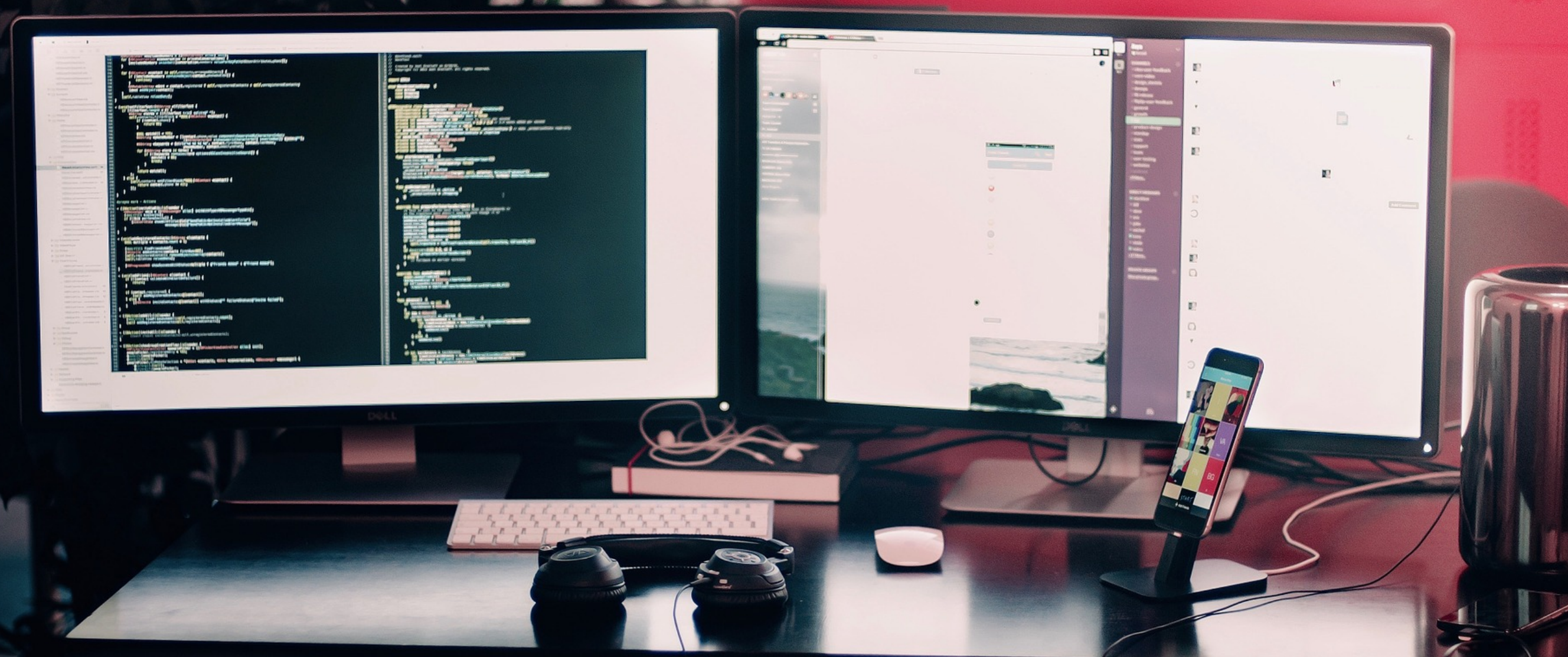
D8 Card Sort March 2017



Feb 11,

2

Improving Technique



Box + Jira ticket

2

Improving Technique

✓ D8-1496

CHANGE ISSUE TYPE

✓ Task

Sub-task

Bug

Epic

Meeting

Communication

Web Support

Requirement

Box + Jira ticket

2

Improving Technique

✓ D8-1496

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Sub-task

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Epic

Meeting

Communication

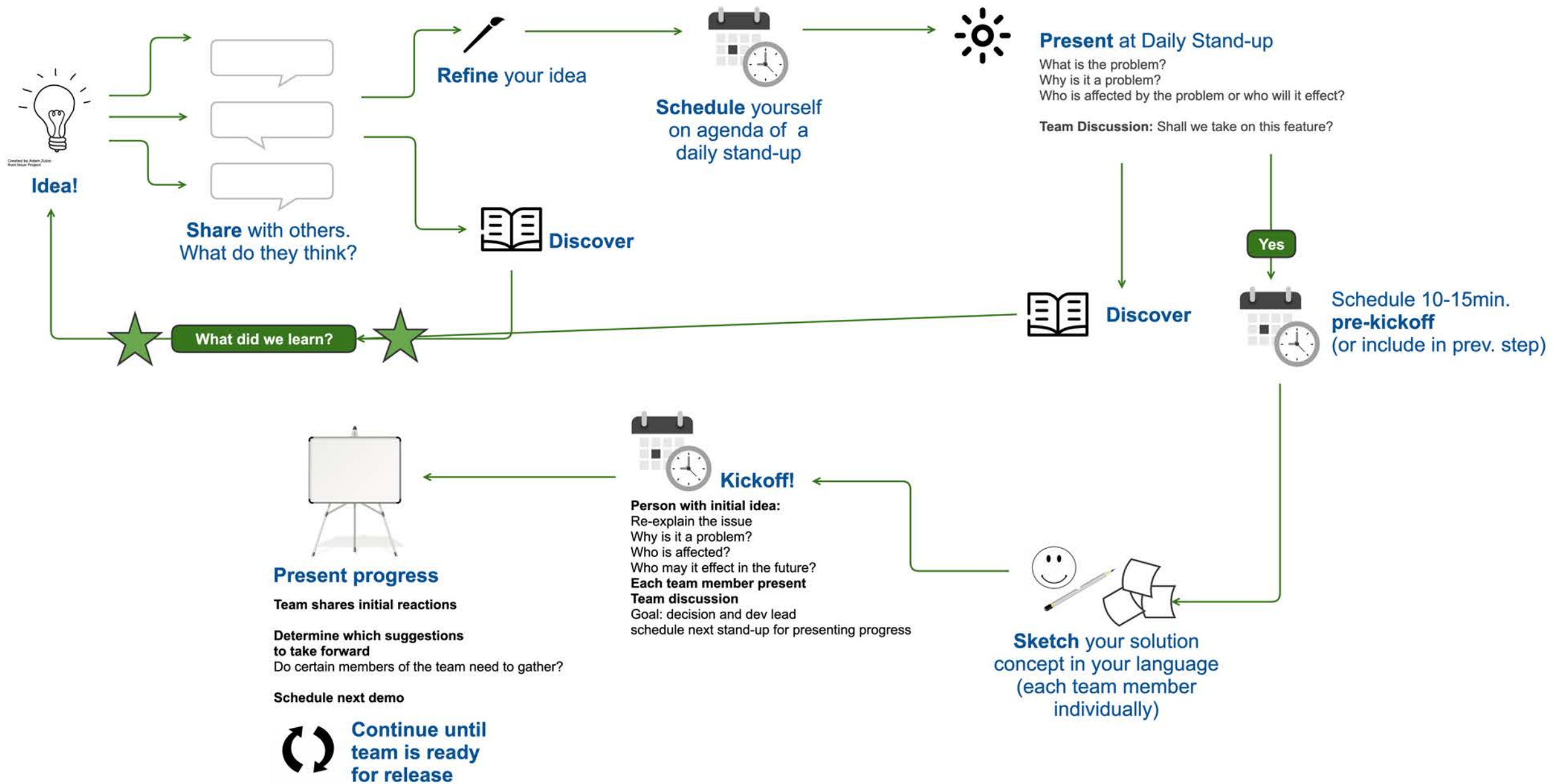
Web Support

Requirement

Box + Jira ticket

2

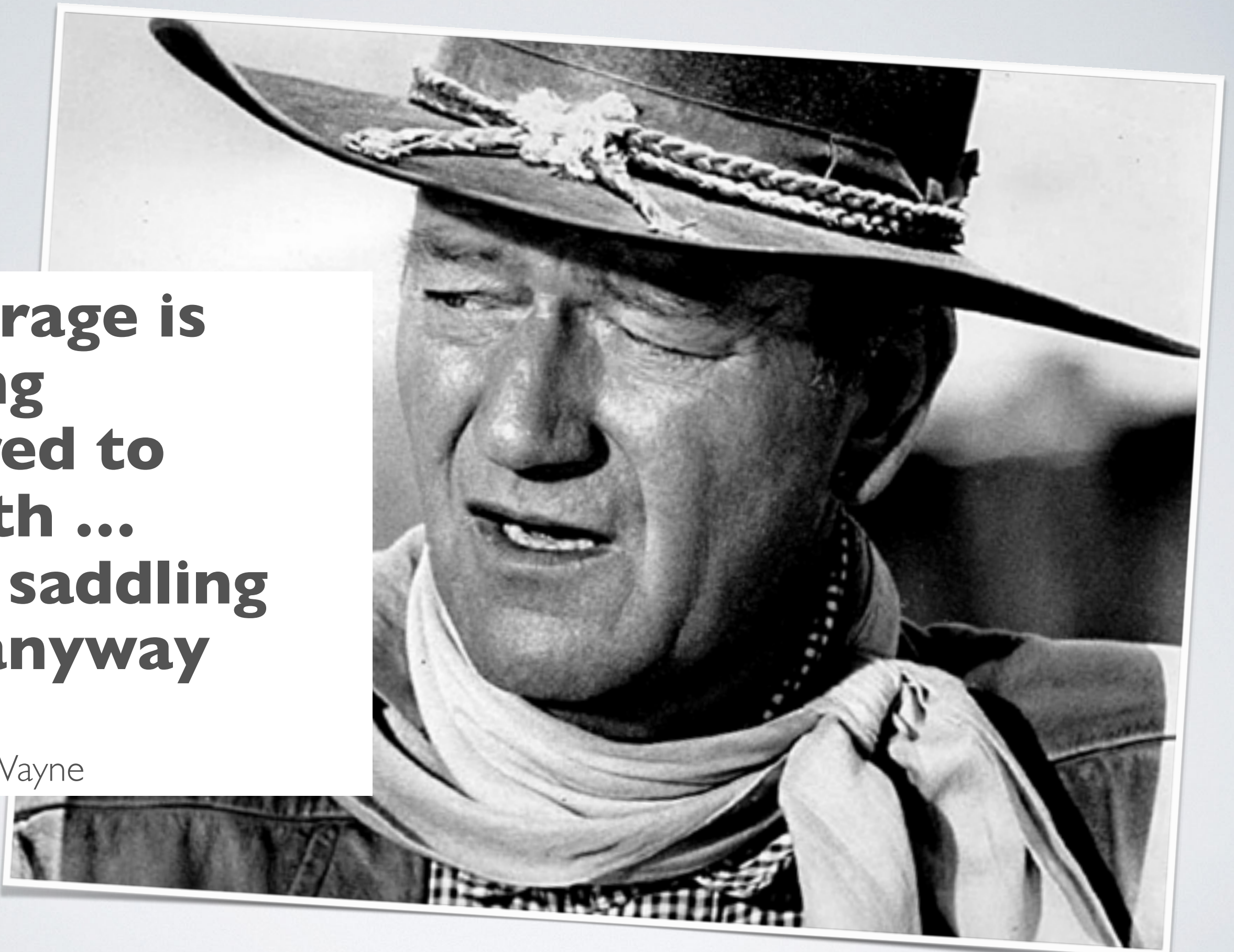
Improving Technique



Meeting Strategies

**Courage is
being
scared to
death ...
and saddling
up anyway**

~ John Wayne



November 2019							Hide weekends	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
44 27	28	29	30	31	1	2		
45 3	4	5	6	7	8	9		
46 10	11	12	13	14	15	16		
47 17	18	19	20	21	22	23		
48 24	25	26	27	28	29	30		
49 1	2	3	4	5	6	7		

3

Meeting Strategies

Focus on tasks instead of each person's summary in daily stand-up or scrum, turns "I" into "We"



3

Meeting Strategies

Daily Check-ins



Lessons Learned

+ the BIG secret



Embracing new tools, techniques
and meeting strategies take courage,
because they don't always work.

Sometimes the **IDEAS FAIL**, but **YOU LEARN.**

~ a trusty PM

4

Lessons Learned + the BIG secret!

Inner developer = “Coding” Communication

When discerning the pulse of the team,
what's your algorithm?

What is your team's morse code?

4

Lessons Learned + the BIG secret!



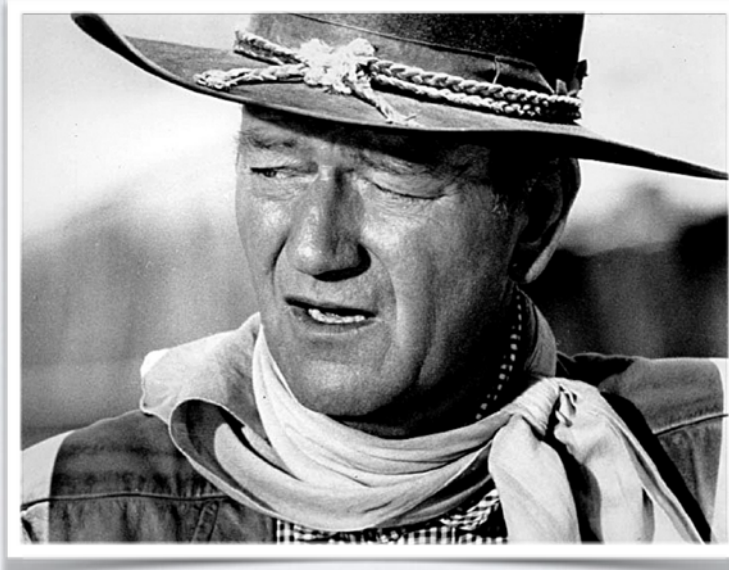
Set
Goals

4

Lessons Learned + the BIG secret!

Big picture has meaning

Seeing, understanding, and trusting the BIG picture of the team's mission, goals, and foundation can help instill patience, forgiveness, and integrity. Which allows your team to feel more comfortable saying "no" when appropriate.



What's the BIG secret in Project Management?

hint: it always takes priority



PE
OP
LE





Thank You

CREDITS

Images from Pixabay.com

Modern Servant Leader:

<https://www.modernservantleader.com/resources/why-you-need-a-decision-document/>

Definitions from Google